

Approved 11/22/2019

**Water Wheel Fire & Medical District
Minutes of the Regular Board Meeting held November 19, 2019**

A public meeting of the Water Wheel Fire & Medical District was convened on November 19, 2019 at the Whispering Pines Fire Station 71, 10603 Houston Mesa Road, Whispering Pines.

- I. Call to Order: Bob Hull called the meeting to order at 6:00 PM
- II. Pledge of Allegiance: Bob led the pledge.
- III. Roll Call of Board Members: Present were Al Kendall, Bob Hull, and Chris Oberg and Doyle Warner. Steve Prahin was absent
- IV. Motion to approve the minutes of the following business meetings:
 - A. Minutes of the regular meeting held October 15, 2019
Chris moved to approve the minutes of this meeting. Al seconded. Motion carried unanimously.
 - V. Vote to Approve the Proposed Amended Fiscal 2019 – 2020 Budget – Doyle moved to approve the Budget as amended. Bob seconded the motion. Motion carried unanimously.
- VI. Reports and correspondence
 - A. Treasurer's Report
 1. Chris gave the Treasurer's report, a summary of which is listed:

Admin's Benefit Pkg.....	\$ 7,550.00
WWFMD Op Acct.....	\$ 70,013.28
Arizona National Bank.....	\$ 502.14
WWFMD Reserves.....	\$ 98,299.51
Total Checking/Savings	\$ 176,364.93
 2. Approval of the Reconciliation Report – Bob made a motion to approve the reconciliation report. Al seconded the motion.
Motion carried unanimously.
 - B. Chairman's Report – Acting Chair Bob informed the Board that Mark Essary is interested in finishing the wall behind station 71 with cinder block, as it separates Station 71 from his property.
 - C. Chief's Report – **See attachment A.**
 - D. Discussion and Possible Action re: Chief's Report – None

VII. Items for Discussion and Possible Action:

- A. **Acceptance of resignation of Steve Prahin from the Board** – Bob read Steve's letter to the Board. Chis made a motion to accept the letter and make necessary notification to the County. Doyle seconded the motion. Motion carried unanimously. Bob explained the procedure required for seeking an appointment to fill the vacancy.

- B. **Selection of a new Chairperson** – Bob nominated Chris Oberg to the position of Board Chair. Al moved to close the nominations and vote. Doyle seconded. Motion carried unanimously to elect Chris Oberg as Board Chairman.
- C. **Discuss the Direct Deposit for payroll progress** – Sue Sattelmaier expressed frustration with the fee requirements the bank would impose, and suggested we take no further action. No action taken.
- D. **Discuss a Case for Action for upgrading our fleet of apparatus to reduce maintenance costs and to improve reliability and safety** – Chief Sattelmaier explained that due to the age of most of our vehicles, repair parts are either not available or very hard to get. He indicated he would like the Board to authorize him to look for and evaluate newer (not brand new) vehicles that appear on the market. Doyle moved to authorize Chief Sattelmaier to look for vehicle(s) that would fit our needs, and increase maintenance & safety capabilities. Bob seconded the motion. Motion carried unanimously.
- E. **Revise the following District Policies as noted:**
1. 2.3.8 Employment Application Policy
 2. 2.4.2 Part-time/Reserve Employee Pay Policy
 3. 2.4.11 Pension Plan Policy
 4. 2.5.1 Driving Policy
 5. 2.5.6 Medical Helicopter Deployment Policy
 6. 2.6.9 Procurement Policy
 7. 2.6.11 Financial Internal Control Policy
- Board members had been provided with drafts of the policies at the October regular meeting for their study. Bob made a motion to approve the policy revisions. Al seconded the motion. Motion carried unanimously.

VIII. Call to the public for comments on agenda items, and requests for comment on non-agenda items – None

IX. Call to the Staff and Board for non-agenda items and future agenda items –

X. Adjournment – Al moved to adjourn. Chris seconded. Meeting adjourned.

Dated this 20th day of November, 2019

Water Wheel Fire & Medical District

By _____ Clerk
Robert Hull