

Water Wheel Fire & Medical District
Minutes of the Regular Board Meeting held August 20, 2019

A public meeting of the Water Wheel Fire & Medical District was convened on August 20, 2019 at the Whispering Pines Fire Station 71, 10603 Houston Mesa Road, Whispering Pines.

- I. Call to Order: Bob Hull called the meeting to order at 6:00 PM
- II. Pledge of Allegiance: Chris Oberg led the pledge.
- III. Roll Call of Board Members: Present were Al Kendall, Bob Hull, Chris Oberg and Doyle Warner. Absent was Steve Prahin
- IV. Motion to approve the minutes of the following business meetings:
 - A. Minutes of the Regular meeting held July 16, 2019
Doyle moved to approve the minutes of this meeting. Chris seconded. Motion carried unanimously.
- V. Reports and correspondence
 - A. Treasurer's Report
 - 1. Chris gave the Treasurer's report, a summary of which is listed:

Admin's Benefit Pkg.....	\$ 7,550.00
WWFMD Op Acct.....	\$ -23,100.21
OneAZ Credit Union -Svgs...	\$ 7.30
Arizona National Bank.....	\$ 4,285.10
WWFMD Reserves.....	\$ 140,956.21
Total Checking/Savings	\$ 129,698.40
 - 2. Approval of the Reconciliation Report – Bob made a motion to approve the reconciliation report. Chris seconded the motion.
Motion carried unanimously.
 - B. Chairman's Report – None
 - C.
 - D. Chief's Report – **See attachment A.**
 - D. Discussion and Possible Action re: Chief's Report – None
- VI. Items for Discussion and Possible Action:
 - A. **Looking into replacing the copy machine** – Sue Sattelmaier explained that the contract on the existing copier has run out, and would like to see if National Bank would be a good source to finance a new one. Bob made a motion to table this item, and authorize Sue to talk to National Bank about financing, reporting back her findings. Doyle seconded. Motion carried unanimously.
 - B. **Discuss the design changes to fire station 74** – Chief Sattelmaier voiced his displeasure with the lack of communication from Mark Yarish concerning changes being made to the original plans to add dormers which would bath sunlight on hoses causing damage to them. Ron stated he will discuss this with the donor and Mark. – No action

- C. **Having the District pay for the garage doors, openers and installation at FS 74** – Chief Sattelmaier stated that the garage doors needed to be purchased from the company that installed station 71's doors because of their ability to provide quick response when maintenance is required. He will bring this to the attention of Mark Yarich also – No action
- D. **Revise the policy regarding Public Records Requests** – This revision sets the fees for document requests at \$1.00/page for commercial use, and \$.50/page for non-commercial use, and revises the request form. Chris made a motion to approve the revisions to the Public Records Request Policy. Doyle seconded. Motion carried unanimously.
- E. **Authorize the Chief to begin developing an amendment to the 2019 – 2020 budget** – Bob made a motion to authorize Chief Sattelmaier to begin developing an amendment to the 2019 – 2020 budget. Al seconded the motion. Motion carried unanimously.
- F. **Authorize the Admin Assistant to investigate a direct-deposit program for employee Payroll** – Sue Stated that she would like to open a checking account with National Bank for the purpose of distribution of payroll to employees either by check or by direct-deposit to the employees designated bank. Board members would be required as signatories for the account. Bob made a motion to authorize Sue to open an account with National Bank for the purpose of distributing payroll by check or direct-deposit. Signers will be Chris Oberg, Robert Hull, Henry A. Kendall, Steve Prihan and Doyle Warner. Chris seconded the motion. Motion carried unanimously.

VII. Call to the public for comments on agenda items, and requests for comment on non-agenda items – Nancy and Harry Jones of Rim Trail asked Chief Sattelmaier if there had been any action on sponsoring a parade. The Chief stated that he had passed the info on to the Beaver Valley Association, and was not aware of any action they were taking.

VIII. Call to the Staff and Board for non-agenda items and future agenda items – None

IX. Adjournment – Bob called for adjournment. Meeting adjourned.

Dated this 21st day of August, 2019

Water Wheel Fire & Medical District

By _____ Clerk
Robert Hull