

Water Wheel Fire & Medical District
Minutes of the Regular Board Meeting held April 21, 2020

A public teleconferenced meeting of the Water Wheel Fire & Medical District was convened on April 21, 2020 at the Whispering Pines Fire Station 71, 10603 Houston Mesa Road, Whispering Pines.

- I. Call to Order: Chris Oberg called the meeting to order at 6:00 PM
- II. Pledge of Allegiance: Bob Hull led the pledge.
- III. Roll Call of Board Members: Present were Chris Oberg, Bob Hull, and Chief Sattlermaier. In attendance on teleconference were Doyle Warner, Al Kendall and Mark Essary. Also in attendance by telephone was Jim Saunders of Saunders Associates.
- IV. Saunders Assoc. presentation of 2018-2019 Fiscal Year Audit report – Mr. Saunders presented the report with no discrepancies. The Board thanked him for his report. He left the meeting.
- V. Motion to approve the minutes of the following business meetings:
 - A. Minutes of the regular meeting held February 18, 2020
Al moved to approve the minutes of this meeting. Doyle seconded. Motion carried unanimously.
- VI. Reports and correspondence
 - A. Financial Report
 1. Chris gave the Financial report, a summary of which is listed:

Admin’s Benefit Pkg.....	\$ 15,100.00
WWFMD Op Acct.....	\$ -2,851.48
Arizona National Bank.....	\$ 837.32
WWFMD Reserves.....	\$ <u>93,833.47</u>
Total Checking/Savings	\$ 106,919.31
 2. Approval of the Reconciliation Report – Bob made a motion to approve the reconciliation report. Al seconded the motion.
Motion carried unanimously.
 - B. Chairman’s Report – None.
 - C. Chief’s Report – **See attachment A.**
 - D. Discussion and Possible Action re: Chief’s Report – Doyle asked if there was any news on change in ISO for Bonita Creek. Chief Sattlermaier said there was none.
- VIII. Items for Discussion and Possible Action:
 - A. **Revision of Paid Time Off (PTO) policy for full-time employees** – Doyle moved to approve the revision to the Paid Time Off Policy. Al seconded the motion. Motion carried unanimously by roll call vote.

B. Approval of two new policies required by new Federal Law related to the Covid-19 Pandemic:

1. **Emergency Paid Sick Leave Act**
2. **Public Health Emergency Leave Act** – Doyle made a motion to approve both new policies. Bob seconded the motion. Motion carried unanimously by roll call vote.

IX. Call to the public for comments on agenda items, and requests for comment on non-agenda items – None

X. Call to the Staff and Board for non-agenda items and future agenda items – None

XI. Adjournment – Chris moved to adjourn. Bob seconded. Meeting adjourned.

Dated this 23rd day of April, 2020

Water Wheel Fire & Medical District

By _____ Clerk
Robert Hull